

PaFoS

St Matthew's Bloxam Church of England Primary School
Registered Charity: 114317

Venue: WhatsApp/Sarahs home

[illegible]

2cont	Grant Sec stepping down Approve last minutes minute approval Conflict of interests	16.05.22 minutes Glyn Spence stated: Unfortunately, my current work and family life commitments mean I need to step back from taking an active role in PaFoS. I will stay on (or ensure the smooth transition to someone else) in the Grant Secretarys role until October 2022 to maintain a point of contact with ASDA Rugby and by which time we should of received our green token scheme cheque. Chair to advertise the position ASAP for replacement or shadowing Those present, who attended the last meeting approved the minutes. Copy signed by Chair and filed in the PaFoS cupboard by the Secretary No conflict of interest was declared.	SP EM																																																																														
3	Treasurers report and available funds: Balance on 11.07.22 £0.00 Income on 11.07.22 £0.00 Outgoings on 11.07.22 £0.00 Total payment pending on 11.07.22 £0.00 Float in school Float with Treasurer Amount left to spend on 11.07.22	To include items still pending and progress on agreed spending from last mtg <table><tr><td>Paid in</td><td>Since 16.05.22</td><td></td></tr><tr><td></td><td>Fathers Day</td><td>£245.00</td></tr><tr><td></td><td>Summer Fayre</td><td>KB to confirm</td></tr><tr><td></td><td>Sports day</td><td>£242.00</td></tr><tr><td></td><td>Uniform</td><td>KB to confirm</td></tr><tr><td></td><td>U18 Drama workshop grant</td><td>£350.00</td></tr></table> <table><tr><td>Paid out</td><td>Since 16.05.22</td><td>CHQ</td></tr><tr><td></td><td>Y6 SATS b fast</td><td>£32.10</td></tr><tr><td></td><td>Fathers Day purchases</td><td>£164.00</td></tr><tr><td></td><td>Summer Fayre expenditure</td><td>£337.46</td></tr><tr><td></td><td>Jubilee resources</td><td>£35.65</td></tr><tr><td></td><td>End of term inflatable/disco dome</td><td>£115.00</td></tr><tr><td></td><td>Alpaca pals</td><td>£150.00</td></tr><tr><td></td><td>Y5 & Y6 First Aid Course</td><td>£200.00</td></tr><tr><td></td><td>Circus workshop</td><td>£325.00</td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td>Academic year 2022 - 23</td><td></td></tr><tr><td></td><td>Chick hatching experience (sept)</td><td>£259.00</td></tr></table> <table><tr><td>Pending Out</td><td>Rolling orders</td><td>Agreed at AGM 2021/22</td></tr><tr><td>Rolling orders</td><td>EY bookbags</td><td>45.00</td></tr><tr><td></td><td>Forest school</td><td>£76.00 remaining</td></tr><tr><td></td><td>Y6 PGL</td><td>££635.00</td></tr><tr><td></td><td>Y6 Hoodies</td><td>150.00 approx</td></tr></table> <table><tr><td>Pending Out</td><td>Agreed purchase orders</td><td>2021/22</td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td>Creaturama workshop</td><td>600.00 KB to chase</td></tr></table> £25.00 £26.64 0.00 Treasurer to ask SMB to invoice for all outstanding debts by end of school year and request SMB to bank cheques already issued ASAP	Paid in	Since 16.05.22			Fathers Day	£245.00		Summer Fayre	KB to confirm		Sports day	£242.00		Uniform	KB to confirm		U18 Drama workshop grant	£350.00	Paid out	Since 16.05.22	CHQ		Y6 SATS b fast	£32.10		Fathers Day purchases	£164.00		Summer Fayre expenditure	£337.46		Jubilee resources	£35.65		End of term inflatable/disco dome	£115.00		Alpaca pals	£150.00		Y5 & Y6 First Aid Course	£200.00		Circus workshop	£325.00					Academic year 2022 - 23			Chick hatching experience (sept)	£259.00	Pending Out	Rolling orders	Agreed at AGM 2021/22	Rolling orders	EY bookbags	45.00		Forest school	£76.00 remaining		Y6 PGL	££635.00		Y6 Hoodies	150.00 approx	Pending Out	Agreed purchase orders	2021/22					Creaturama workshop	600.00 KB to chase	KB
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Grant Secretary, Safeguarding, Data protection and Shadowing

Grant feedback

Successful application

Co-Op Heart of England
ASDA U18 Better Starts
ASDA U18 Better Starts
ASDA green tokens

Ongoing grant applications

New Chapter
N/a
McCarthy Stone & WCC local project funding
McCarthy Stone
N/a
N/a
Learning through landscapes
Persimmon Community Champion
McCarthy Stone
Pimeplc.com

Safeguarding & Data protection

Shadowing

Treasurer

Copy of grant feedback sent to all on mailing list 11.07.22, also see hardcopy attached.

Grant for	Awarded	Action
Reception/KS1 phonic books	£850.00	See www.warwickshireworld
Drama workshop 16.05.22	£350.00	Chq banked. Money to stay with PaFoS
Improve diversity of library books	£500.00	Chq rcvd. Will be sent to SMB when bks have been purchased
Can be spent on anything	£300- £500.00	Runs 01.06 -30.09.22

Grant for	Progress
Diversity & inclusivity library bks	No funding. Thanks to Sujana Crawford, Mrs Timson & Miss Blackaby for support
KS1 outside play area	Waiting on SMB
Outside classroom	No funding available
Supported reading scheme, allotment & wildlife area	Pending
Updating computer suite hardware	Work in progress
Outside defibrillator	Rtnd to SMB
Outdoor resource/forest school	Pending. Needs an SMB employee to apply for grant
Matchfunding	Pending
KS1 Mud Kitchen	Awarded after school visit
Forest school funding/outside school learning	Pending

Glyn Spence agreed to promote ASDA Green tokens scheme for its duration

Glyn Spence confirmed he will compile a 'guide to grants ' in the 6wks holiday

See emails attached to hard copy

N/a Bring forward

Sam Simkins has been shadowing the Chair & Secretary
Claire Esslemont will shadow the Secretary

From minutes of 17.03.22 meeting: Assia Shakil agreed to shadow Treasurer

17.05.22 Secretary received msn message from Assia:
I wont be able to do the Treasurer role as it stands. I was hoping to return to work part time, but after speaking with my manager it now seems that wont be possible. It will be a struggle to manage work and home life as well as the treasurer role

Bring forward

KB

GS

GS

Secretary

Secretary

5	New ideas for further m/ship/support New ideas for generating income.	N/a Bring forward JULY Ice pop sales on playground. Each Friday till end of term. Sarah & Emma to run. Kirsty Burcham & Serisha Edwards volunteered to sell on last day of school Thursday 21.07.22 Sept 2022 Coffee & Danish morning once a term. Bring forward	secretary KB/SE secretary																						
6	Future planned events: Tea & Tears worry worm bags AGM	46 pupils in September 2022 intake. Glyn Spence has asked for £20.00 to cover total content (44p per bag). Content includes: individual biscuit pk, individual teabag, small pk of tissues, PaFoS rainbow flyer, welcome message from staff & worry worm. Group agreed funding of £20.00. Receipts to be forwarded to Treasurer before the end of term please Glyn Spence emailed Secretary to inform that help may be required with printing PaFoS rainbow flyers. Secretary to assist as required Sam Simkins confirmed worry worms would be ready for start of new school year. Emma Morgan confirmed that Glyn Spence has received 50 white bags from stock. Sam Simkins and Serisha Edwards will oversee the distribution of the bags to Nursery & Reception on the first days of school in September 2022 18 July 2022. 15.30 in person in school	GS EM SS SS/SE																						
7	Agree any spending Requests from SMB Request brought forward from 16.05.22 <table><tr><th colspan="2">Academic year 2022 -23</th></tr><tr><td>Pantomime</td><td>£1100.00</td></tr><tr><td>Animal experience</td><td>£375.00</td></tr><tr><td>Indian drumming</td><td>£499.00</td></tr></table>	Academic year 2022 -23		Pantomime	£1100.00	Animal experience	£375.00	Indian drumming	£499.00	16.05.22 Secretary asked Mrs Francis to submit requests from SMB. She advised that requests for academic year 2022-23 would be considered. <table><tr><th>Description</th><th>Cost</th><th>Status</th></tr><tr><td>Reception bouncy castle in school on 15.07.11 @ 09.00</td><td>60.00</td><td>approved</td></tr></table> <table><tr><th>Academic year 2022 – 23</th><th>Status</th></tr><tr><td>Pantomime Benn Hall or Macready Theatre KS1 & 2 December</td><td>approved</td></tr><tr><td>Following a pupil voice questionnaire and working with school council. For whole school to enhance science</td><td>Bring fwd</td></tr><tr><td>Indian drumming workshop Whole school experience. Diverse and inclusive music experience</td><td>Bring fwd</td></tr></table>	Description	Cost	Status	Reception bouncy castle in school on 15.07.11 @ 09.00	60.00	approved	Academic year 2022 – 23	Status	Pantomime Benn Hall or Macready Theatre KS1 & 2 December	approved	Following a pupil voice questionnaire and working with school council. For whole school to enhance science	Bring fwd	Indian drumming workshop Whole school experience. Diverse and inclusive music experience	Bring fwd	
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Y6 Trophies Virtual vote		Mrs Francis supplied supporting information for the above requests, this was read out to the group by the secretary. Copy attached to the hardcopy of the minutes.. The request for £100.00 was sent to PaFoS mailing list for a virtual vote. Request was denied. Chair informed Miss Blackaby See paperwork attached Approved requests: Paperwork to be signed by Chair and sent to Treasurer. Treasurer to raise purchase order. Secretary to email SMB															
8 Additional agenda items		N/a															
9 AOB (to be notified to secretary at least 24hrs before meeting) PaFoS tuck Y6 leavers disco Tuesday 19.07.22 4.30-5.30pm Reception class uniform uniform shop/drop off 6wks holiday Glyn Spence leaving message: PAT Testing 13-14 July 2022		Miss Blackaby suggested PaFoS might like to run a tuckshop at the afterschool leavers disco. Sarah Peabody, Louise Noble to run Louise Noble to source crisps. Britvic to be approached for pop Sweets/chocs from stock to be checked Advertise uniform website for those parents in Reception via class pages. Chair to arrange Online uniform shop open during 6 wk hols for collection via google form and drop off in blue bin which will move to front of school Chair to do advert 'Can we formally thank Sarah Peabody as Chair and Emma Morgan as Secretary for the dedication and hard work you have both given to PaFoS and the SMB community – it is greatly appreciated and you will both be much missed.' Secretary to leave items outside PaFoS cupboard in a clearly marked container, and email SMB office															
10 Agree any confidential items		Bank balance to remain confidential in the minutes available on SMB website.															
11 Agree date of next meeting Meeting end		Meeting on Monday 12 September 2022 at 2pm in school 20.40															