

PaFoS

Parents and Friends of St Matthew's Bloxam School

St Matthew's Bloxam Church of England Primary School

Registered Charity: 114317

Agenda for Meeting:

Date: 19th January 2026

Time: 6:30pm

Venue: Jo's House

Agenda Item no	Agenda Item	Action Points	To Be Actioned By
1	Present: Apologies:	Laura Thompson, Jo Wilday, Samantha Williams, Ruth Burgess, Emma Grocott Fiona Flynn, Nikki Thomas, Beckie Haddock, Zanel Leaf, Laura Jones A BIG Welcome to Ruth and Emma. Thank you so much for joining us. Formal introductions	
2	Review last minutes Matters arising from last minutes Declaration of conflict of interest	Minutes from 03/11/25 were approved. Signed by both chairs and filed. Following discussions about potentially scaling back events/running only the bare minimum due to the lack of volunteers: Mrs. Timson sent an email to all parents/carers outlining our challenges and lack of support. This has resulted in several parents stepping forward, offering help to PaFoS. This is encouraging, but we still welcome more help, especially to run events. Ruth & Emma believe there are many parents who do not know how much we do for school, and how much we contribute to events, for example class trips, which saves parents/carers money. We discussed how we notify parents of events and how we could engage more parents None declared	

3	Treasurer's report:	New POs: None to discuss/approve Approved but payment request not yet received: 053729 2025 Yr 6 Leaver's hoodies £160 053730 Roman Workshop £124.60 053742 EYF & KS1 Theatre Trip £328 053743 Yr 6 coach – residential £950 053744 Whole school Animal Experience £699 Treasurer reported that we received our first invoice from Lloyd's bank for service charges. Total amount due £0.50 (As discussed previously, we will limit the number of cheques written and try to reduce the number of deposits over the counter at the bank). Easy Fundraising – Since PaFoS signed up we have received £1,235.63. This is a FREE app that all parents/carers can sign up for. Every time they shop online, PaFoS receives a donation. The app is free to use, it costs us (PaFoS) nothing, and costs nothing for parents to use. We discussed ways of promoting this, and it was agreed we need to do a push. Whatsapp, posters, leaflets. JW to check the plastic banner we have, to see if we can reattach pockets to put on the school fence.	<i>JW to check the plastic banner we have, to see if we can reattach pockets to put on the school fence.</i>
4	Christmas Fayre – The good the bad and the ugly	Overall, the 2025 Christmas Fayre was a great success, with more stalls than previous years and raising over £800 profit. Feedback on the Grotto was good, and holding the Grotto in the library gave us more space in the hall. We trialled sending the booking forms home, rather than taking bookings face-to-face, and this worked well. The increase in price allowed us to buy a gift, balloon and a lolly for each child. The increase was supported by parents, and the number of bookings remained consistent with last year. Several new stalls proved popular, particularly the Fruit Machine, Elf on the shelf, and Turkey Races. These were quick and easy to set up at no cost, other than the prizes. Lucky Tree and Tombola remained firm favorites.	

		Refreshments did really well this year, we had boxes of mince pies and cakes donated by a parent, for which we are extremely grateful. Class crafts were a mixture of handmade items and food this year and sold well. A special thank you to Hannah for making 100 hot chocolate cones, which sold equally well at the fayre, nativity/carol service refreshments, and tuck. The Secret Gift Station did not perform as well as in previous years, possibly due to its location. However, a Gift Sale held for 2 days during school break times took £145, and the children enjoyed choosing gifts for their families. We took a loss on a couple of stalls this year, Basketball due to the cost of the equipment £60 however, this can be used at other fayres, and there is potential to run other fund raisers with the equipment, for example a sponsored basketball shoot out. Hot dogs also took a loss, proving not to be as popular as in previous years. Xmas Jumper Sale Always popular, this year, we took £33. Please remember to donate any Christmas Jumpers which you no longer need. These can be placed in the Donation bin on the playground. Nativity and Carol Concert Refreshments & Raffles Over the 5 events we took just under £200. Raffle ticket sales were down on previous years. Reminders will be sent prior to this and similar events advising refreshments and raffle tickets are available. End of Term Tuck & Lucky Dip We were pleasantly surprised by how popular this event was, the queue ran the length of the conservatory, and when we realized we were running short on prizes we quickly had to go and get some more. This was a lovely end to the term for all involved and we took just over £110.	
5	Future Events	Donation Drop Off Parents can donate any unwanted gifts, bath sets, toys, teddies and books they no longer need; these can be used for future events.	LT – to set up table/s, will need volunteers to sort donations.

	Ideas	13th February Toy Sale 5th March World Book Day Coffee Morning & Book Sale Fabulous Females Gift Sale Letters will need to be handed out on the 13th of February, Gift sale on the 13th of March. There will be one price for gifts, and they will need to be pre-ordered. There will be a variety of gifts for the children to choose from. 17th March @ 1:30pm & 18th March @ 4:30pm Year 3&4 Spring Show Refreshments & Raffle Easter Fundraisers Free so all children can participate. Prize for everyone. Easter Tombola – contact local shops for donations 17th April Break the Rules Day 1st May Non-Uniform Donation Day for the Summer Fayre Men behaving Dadly Gift Sale Letters will need to be handed out on the 22nd of May, Gift sale on the 19th of June 29th June Summer Fayre This will be the main focus of the next meeting. Note- Tuck shop will be running every other week until after the Easter Half Term Flower & Plant Sale Discos Movie Night	<i>Will be put into the PaFoS WhatsApp</i> LT & JW – <i>Check current stock and buy gifts</i> <i>Will be put into the PaFoS WhatsApp</i> LT – will need <i>volunteers to sort donations</i> LT & JW – check <i>current stock and buy gifts</i> Volunteers <i>Can any volunteers assist with this? Setting up, sales, or tidying away</i>
6	AOB		
7	Date and time of next meeting	21 st May 2:00pm (At SMB)	