

PaFoS

Parents and Friends of St Matthew's Bloxam School

St Matthew's Bloxam Church of England Primary School

Registered Charity: 114317

Agenda for AGM Meeting:

Date: Monday 10th August 2026

Time: 19:00 pm

Venue: Treasurer's Home

Agenda Item no	Agenda Item	Minutes & Action Points
1	Apologies:	Emma Grocott
	Present:	Jo Wilday, Laura Thompson, Fiona Flynn, Ruth Burgess
2	Review last AGM minutes	Seen and agreed by members
	Declaration of conflict of interest	None reported
3	Chair Annual Report	A Very Special Thank You & Farewell Today we say a very special goodbye to the wonderful Jo. Thank you simply doesn't feel like enough for everything you have done and given to PaFoS. You first stepped back into the role as PTA volunteer to fill in as treasurer but ended up also becoming co-chair alongside Laura. Your undeniable help and willingness to get involved despite also working full time has been amazing. Your ideas, support and patience have been incredible, especially when dealing with Laura's crazy ideas, constant misspelling typos, and her manic panics before an event, throughout it all you still manage to keep things moving. Beyond the titles, you have become a dear friend, someone we can laugh with and get us through anything. We will certainly miss your energy, big personality and having you as such a big part of our PTA family. We are incredibly grateful for everything you have done and for all the wonderful memories we have made along the way. You will be missed so very much (heart) But with this we welcome Ruth into the role of treasurer, she joined us in January and has made her way up from volunteer to trustee, she has some big shoes to fill but I'm sure she will do a great job. Report I feel very proud to look back on another successful year for PaFoS. It hasn't been an easy year, particularly as we started with even lower volunteer numbers again, and we are now saying goodbye to some wonderful members as their children leave Year 6. However, I'm really pleased that we have welcomed some new faces along the way, and it was lovely to see interest from new Reception parents too. I'm hopeful that this is just the beginning of our membership continuing to grow. After our first meeting following Christmas, Mrs. Timson kindly reached out to parents about our low numbers. This made a real difference and generated interest but also highlighted something that I think is

important - many families are not aware of just how much PaFoS does beyond organizing fundraising events. We are so much more than that and raising awareness of the wider role we play within the school community will be something I'd really like us to focus on moving forward.

We are incredibly grateful for the support we have received throughout the year. Our fundraising events have continued to be well supported, and it is always lovely to see children, parents and staff getting involved and enjoying the events we put on.

This year PaFoS have raised funds through.

- Class Wars
- Grotto & Christmas Fayre
- Nativity & Carol Concert Refreshments
- Fabolous Females
- Easter Tombola
- Year 3 and 4 Spring Show Refreshments
- Break The Rules
- Men Behaving Dadly
- Summer Fayre
- Sports Day refreshments
- Year 5 and 6 Summer Show Refreshment
- Pre-Loved Uniform
- Book Sales
- Tuck Shop
- Non-Uniform Days
- Easy Fundraising

Do you know where that money goes?

- A £200 contribution per class towards Coaches and trips. This reduces the amount parents/carers pay.
- Year 6 SATSs Breakfast
- 10% of the cost of the Year 6 residential
- Early Years and KS1 Christmas Show
- Chick Hatching Experience
- Birds of Prey Experience
- Animal Encounter Experience
- Bobbys Fitness class for Lighthouse
- Bouncy Castle for the whole school

- New gazebos for the school to use during the sunnier days

We have already agreed to the next Christmas show for EYFS and KS1!

Most importantly, I wanted to say a huge thank you to everyone who has supported PaFoS this year. Whether you have volunteered your time, donated, attended an event, bought something from one of our stalls, shared our posts or simply encouraged us along the way, it genuinely makes a difference.

We may not always have lots of volunteers, and sometimes things can feel like hard work behind the scenes, but seeing the children enjoy the events and knowing that the money we raise goes back into their school makes it all worthwhile.

I'm excited to see what we can achieve together in the year ahead.

		If you would like to get involved, please do get in touch, speak to Laura on the playground or email secretary-pafos@live.co.uk . We'd love to hear from you!			
4	Treasurer Annual Report	AGM 2025/26			
			Incoming	Outgoing	Balance
		Bank Balance 01.08.2024			£6,843.85
		Total incoming	£3,861.06		
		Total Outgoing		-£4,348.30	
		Bank Balance 31.07.2026			£6,356.61
		Cheques not yet cashed		0	
		POs agreed but payment not yet requested		-695	£5,661.61
		Plus £50 float held at school			£50.00
		Plus £6.68 cash held by Treasurer			£6.68
					£5,718.29
		EVENTS	Takings	Expenses	Profit
		Grotto	393	222.96	170.04
		Christmas Fayre	1282.29	559.47	722.82
		Nativity & Carol Service	233.86	43.62	190.24
		Tuck	615.17	286.15	329.02
		Class Wars	187.44	17.34	170.1
		Pre-Loved Uniform	241.42	0	241.42
		Non-Uniform Days	186.31	0	186.31
		Easy Fundraising	78.26	0	78.26
		Yr 3 & Yr 4 show Refreshments/Raffle	193.61	8.75	184.86
		Mother's Day	337.79	301.77	36.02
		Break The Rules Day	396.15	0	396.15
Father's Day	309.83	284.13	25.7		
Summer Fayre	1110.36	226.79	883.57		
Sports day refreshments	133.61	4.2	129.41		
Yr 5 & Yr 6 Show Refreshments/Raffle	122.44	12.12	110.32		
Easter Hunt	0	231.37	-231.37		
Easter Tombola	91.63	28	63.63		
Books sold	39.49	0	39.49		
Sold on Vinted	21.5	0	21.5		
	£5974.16	£2226.67	3747.49		

5	Nominations & Elections: Chair Laura Thompson Vice Chair *Position not needed currently Treasurer: Ruth Burgess Secretary: Laura Thompson General Trustees: Fiona Flynn	
6	Review policy: Constitution Agreed Data Protection School policy followed Safeguarding School policy followed - DBS checks needed for new members Financial Policy To be updated by JW to take account of new procedure for purchase requests	
7	AOB: Rolling PO's 10 % towards Year 6 Residential Trip SATs Breakfast – Cost of food and drink A one off £200 contribution per class, towards the cost of the coach for each class trip. Agree Quorum 3 trustee members required to be present at each meeting and AGM Agree meeting platform Meetings will be face-to-face either during school time or on an evening, whichever works well for all members. Still keeping up to date on any subject via WhatsApp. Agree allocation of funds in between meetings Any purchase requests received between meetings will be voted on, by the trustees via a WhatsApp poll. New Electronic Purchase Order Request forms are to be used, and Jo Byard already has these. (Reminder to let the staff know.) Review WhatsApp guidelines The class WhatsApp groups are continuing to be doing well and used how they should be; i.e. pe days or class information. Stock Check Laura will do a tuck stock check once school is back open and determine when to run tuck again, A Christmas stock take has already been completed.	
9	Date and time of next meeting	To be arranged in the new term
10	End of meeting - Time	20:30

