

Lateral flow testing Risk Assessment

Risk/Challenge/Hazard	Risk	Precautions to take	Notes	Level of risk after precautions	Next steps
Staff getting too close when collecting test	Staff will pass virus to each other unknowingly Bubbles will need to close	Staff will have a designated place and time to collect tests Times will be staggered Window between staff member distributing tests and staff member Sanitiser to be put on before and after Masks to be worn at all times	One staff member will pass over the tests, all appropriate PPE will be worn complete with social distancing.	Low	
Staff no longer following procedures after negative test	Staff will get close to each other and the virus will spread Staff will not distance from children where they had previously	Staff to have clear messaging about expectations and that they remain as high Staff to be told that the test is not 100% accurate Staff to be reminded that they could catch the virus seconds after a negative result Staff to be reminded that not all staff will be taking a test and the won't know who	Staff have received all information regarding the LFT Testing.	Low	All staff will still adhere to the 2 metre rule, and the wearing of face masks/shields around the school.
Ensuring staff are clear on how to complete test	Staff do not complete tests correctly and therefore get inaccurate results	Staff to all watch video at the same time and discuss afterwards Register to be signed each time to say that staff have been given the updated instructions Staff to have access to the video at all times so that they can refresh themselves if they need to	Staff will not watch the video together due to social distancing, however, all staff members have received the video, along with all guidance, on an e-mail, which they can refer to at any point.	Low	Register will be completed upon collection of tests from each member of staff opting in.

Keeping tests at the right conditions throughout	Tests become unusable or return inaccurate results	Tests to be kept at room temperature at all times at school and not near a heater, open window etc Staff advised the conditions that the tests must be kept in	Staff will be reminded of the conditions, but have also received all documentation.	Low	Reminder to staff on collection of tests.
Staff not reporting test results	Staff come into work when they shouldn't	Staff to receive a text message to remind them to do the test and report it Reminder will be sent by administrator if tests results not received Tests to be done by staff on the same days	All staff have been instructed what days, and what time tests should be completed by, and we have a Google Form to report test results, which will be checked each day of the test.	Med	
Low uptake of tests	Increased risk of asymptomatic staff passing it on	Although not statutory staff asked why they don't want to do it and if there is anything that can be done to help eg –take test from both nostrils rather than throat	Any staff opting out have discussed this with SLT.	Low	High uptake of tests, low risk.